

**To  
All Principals/TICs/OIC  
Colleges under SKBU  
Sir/Madam,**

We all know that the students of intermediate semester's i.e. 2nd and 4th semesters have already been promoted to the next higher semesters as per the Advisory of Higher Education Department, Govt of west Bengal dated 27.06.2020. However for preparation of their results of 2nd and 4th semesters, I have been directed to request you to do the Internal Assessment of 10 marks of each course/paper irrespective of the nature of the course based on the syllabi of 2nd and 4th semesters latest by 30th August, 2020. The online portals for uploading the marks will be available in due course of time. For IA, please adopt any appropriate modality and follow the execution procedure as you have done in case of UG final semester. All documents related to IA must be preserved and are to be placed before any committee constituted by the University for Verification Purpose.

For Part II back candidates a separate notice will be served later.

**Thanking you  
COE, SKBU**

**14.08.2020**